The Institutional Effectiveness Council (IE Council) was created out of a need to better coordinate accreditation, academic assessment, and institutional reporting efforts across the Health Science Center.

Membership/Structure
The Council is chaired by the Assistant Vice President for Academic Assessment & Effectiveness and consists of representatives from each school as well as select administrative offices. Three subcommittees report to the Council: the Data and Reporting Committee, the Academic Assessment Committee, and the Quality Enhancement Plan (QEP) Committee. The Council serves in an advisory role to the Vice President for Academic, Faculty, and Student Affairs.

Purpose
The Council's charge is as follows:

- Establish a network of contacts from all Health Science Center schools to address issues related to accreditation, academic assessment, and institutional reporting.
- Coordinate data collection and assessment efforts from across the Health Science Center to streamline future self-study and academic planning processes.
- Enhance communication between schools, departments, and central administrative offices.
- Provide a forum for Council members to share best practices, generate ideas for process improvement, and encourage collaboration among all schools.

The Council meets every other month to discuss issues related to academic reporting, assessment, and accreditation. Subcommittees meet on an as-needed basis and update the Council on their progress at each bimonthly meeting. Council members disseminate information throughout their schools and help to implement HSC-wide processes. The Council also provides recommendations that are periodically forwarded to the HSC Executive Committee through the Vice President for Academic, Faculty, and Student Affairs.
Subcommittees
Three subcommittees report to the Council: the Data and Reporting Committee, the Academic Assessment Committee, and the Quality Enhancement Plan (QEP) Committee. The function of each is described below.

- **Data and Reporting Subcommittee**
  The purpose of the Data and Reporting Subcommittee is to establish a network of contacts from all Health Science Center units to address issues related to data collection and reporting. Members will help to coordinate data collection, data dissemination, and institution-level reporting efforts across the Health Science Center. The subcommittee will enhance communication between academic units and central administration offices; it will also provide a forum for members to share best practices, generate ideas for process improvement, and encourage collaboration among units.

- **Academic Assessment Subcommittee**
  The purpose of the Academic Assessment Subcommittee is to establish a network of contacts from all Health Science Center units to address student learning assessment issues, and to encourage collaboration and communication. Members will coordinate academic assessment efforts across the Health Science Center and will evaluate annual program-level assessment of student learning, providing feedback to authors of assessment reports. The subcommittee will provide a forum to share best practices, generate ideas for process improvement, and encourage collaboration among units.

- **Quality Enhancement Plan Subcommittee**
  The purpose of the Quality Enhancement Plan Subcommittee is to establish a network of contacts from all Health Science Center units to address issues related to the institutional Quality Enhancement Plan (QEP). Members will help coordinate QEP data collection and assessment efforts across the Health Science Center. The subcommittee will guide the selection, implementation, and communication of the next QEP topic and encourage collaboration among all schools and applicable administrative units. Subcommittee members will discuss how to enhance faculty development efforts across the Health Science Center.

Subcommittee Reports to the IE Council
Each subcommittee will be expected to present reports of current issues to the Institutional Effectiveness Council at its regular meetings. These reports should include summaries of recent Committee discussions, mentions of accomplishments, and requests for assistance as necessary.