UTHSCSA School of Nursing
Online Course/Peer Teaching Evaluation

Faculty member being evaluated:_____ **Course:**_____ **Role:** _____

Faculty member evaluating:_____ **Term:**_____

Best Practices	Meets	Needs Improvement	Comments/ Suggestions:	NA
1. Encourages contact between faculty & students:				
Provides accurate and appropriate instructor contact information.				
Indicates which types of communication should take place over which channels and policies describing appropriate and inappropriate types of course communication.				
Uses online course features to encourage communication.				
2. Develops collaboration and reciprocity among students & facilitates student interaction:				
Organizes course material in a way that invites student interaction with the content, with other students, and with the instructor (ie, introduction activities).				
3. Encourages active learning:				
Explains to students how the course readings, activities, assignments, and assessments will help them apply their learning.				
Provides content that enables critical analysis and reflection using concrete, real-world data, examples, case studies, or situations in assignments.				
Crafts high level discussion questions appropriate to level in the program about the subject matter, and then gives students assignments to discuss the questions, propose answers, and support the answers.				
4. Gives students prompt feedback:				
Tells students how quickly and how frequently they can expect responses to email and discussion postings and when grades will be posted for assignments and exams, and adheres to those standards*.				
*Provides explicit grading criteria for each assignment, applies the criteria consistently when grading, and is timely in grading work.				
5. Emphasizes time on task:				
Organizes the course so that students and instructors use their time efficiently and effectively while focusing on the learning objectives (ie, use of calendar to identify deadlines, other online tools.)				
6. Communicates high expectations:				
Provides clear and detailed written expectations for course assignments, overall achievement in course.				
Makes sure that content and assignments are challenging appropriate to level of students.				
7. Respects students' diverse talents and ways of learning:				
Uses a variety of techniques for presenting course content and facilitating student interactions with course contact/one another.				

For Course Coordinator/Designer Only:

Best Practices	Meets	Needs Improvement	Comments/Suggestions:
8. Overall design-technical review:			
Site navigation is clear with a consistent hierarchy and is easy to understand.			
Clear introduction of the course to the student, including the approaches used for learning and assessment of learning.			
Lessons include clear, measurable student learning outcomes that guide structure of the lesson.			
Lessons include materials and activities that provide sufficient opportunities for students to achieve the stated learning outcomes.			
Learning activities foster instructor-student, content-student, and if appropriate to this course, student-student interaction.			
Specific, descriptive criteria are provided for the evaluation of student's work and participation.			
The type of assessments selected measure the stated learning objectives and are consistent with course activities, resources and credit hours.			
Course syllabus follows NAU requirements and includes relevant policy links.			
The course grading policy is stated clearly.			
Information is not too deeply buried.			
Clear standards are set for instructor response and availability (turn-around time for email, grade posting, etc).			
Sans serif font is used consistently in paragraph text for readability. Font size is consistent for level.			
Distracting background images are not used on pages containing textual information.			
The web pages require minimal scrolling using a standard screen resolution.			
Long documents with more than three pages (1000 words of text) have internal navigation.			
Links to external URL's outside of the course connect to the intended pages without errors and open in a new window .			
Active and *Visited Links* are clearly identified with a unique color.			
Printed materials are easily read.			
If included, graphics and video are compressed and/or sized for optimum web delivery and images are not stretched & distorted.			