July 16th: Deadline for departments to submit hours for 07/1 - 07/15 pay period.

August 3rd: Deadline for departments to submit hours for 07/16 - 07/31 pay period.

August 17th: Deadline for departments to submit hours for 08/01 - 08/15 pay period.

September 1st: Deadline for departments to submit hours for 08/16 - 08/31 pay period.

September 16th: Deadline for departments to submit hours for 09/01 - 09/15 pay period.

October 1st: Deadline for departments to submit hours for 09/16 - 09/30 pay period.

October 16th: Deadline for departments to submit hours for 10/01 - 10/15 pay period.

November 2nd: Deadline for departments to submit hours for 10/16 - 10/31 pay period.

November 16th: Deadline for departments to submit hours for 11/01 - 11/15 pay period.

December 1st: Deadline for departments to submit hours for 11/16 - 11/30 pay period.

December 16th: Deadline for departments to submit hours for 12/01 - 12/15 pay period.

January 4th: Deadline for departments to submit hours for 12/16 - 12/31 pay period.

January 19th: Deadline for departments to submit hours for 01/01 - 01/15 pay period.

February 1st: Deadline for departments to submit hours for 01/16 - 01/31 pay period.

February 16th: Deadline for departments to submit hours for 02/01 - 02/15 pay period.

March 1st: Deadline for departments to submit hours for 02/16 - 02/29 pay period.

March 16th: Deadline for departments to submit hours for 03/01 - 03/15 pay period.

April 1st: Deadline for departments to submit hours for 03/16 - 03/31 pay period.

April 18th: Deadline for departments to submit hours for 04/01 - 04/15 pay period.

May 2nd: Deadline for departments to submit hours for 04/16 - 04/30 pay period.

May 16th: Deadline for departments to submit hours for 05/01 - 05/15 pay period.

June 1st: Deadline for departments to submit hours for 05/16 - 05/31 pay period.