**Texas Hazlewood Act Exemption Initial Eligibility Requirements Checklist**

**Student’s Name: ____________________________  Student’s ID Number: ____________________________**

**Please ensure that all the requested items are included with your application package and submit them along with this checklist. If additional information is needed, we will communicate via your LiveMail.**

For complete eligibility details go to the Texas Veterans Commission’s website at: http://www.tvc.texas.gov/Hazlewood-Act.aspx

For a link to this form, and to access other links, visit: http://students.uthscsa.edu/financialaid/2013/03/hazlewood-exemption-intro/

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### Student using Hazlewood Exemption (Student is the Veteran)

- Complete the **Hazlewood Application** - indicate all the terms in the academic year (fall->summer) you are requesting the exemption for.
- DD 214 Certificate of Release or Discharge from Active Duty or DD 215, Correction to DD 214 Certificate of Release or Discharge from Active Duty.
  - Form must reflect that the Veteran entered the military service from Texas, or Home of Record at the time of entry is Texas. If none of these conditions is met, student must provide proof that he/she would have qualified for resident tuition at the time of entry.
- Served more than 180 days of federal military services – Excluding Basic Training & Received an Honorable Discharge or General Discharge under Honorable Conditions. If reservist, DD214 must show veteran was called to active duty by a branch of the US Armed Forces and served at least 181 days on active duty.
- VA Certificate of Eligibility reflecting GI Bill Benefits are now exhausted or below 100% benefit level (required if Veteran served on or after 9/11/2001).
- Valid Texas Driver’s License or Identification card
- Print Hazlewood Online Database Registration
- If concurrently enrolled at another school, veteran must provide completed "Request for Record of Credit Hours" Form

### Student using Hazlewood Legacy Exemption – Transferred Hours (Student is the Veteran’s dependent child)

- Complete the **Hazlewood Application** - indicate all the terms in the academic year (fall->summer) you are requesting the exemption for.
- DD 214 Certificate of Release or Discharge from Active Duty or DD 215, Correction to DD 214 Certificate of Release or Discharge from Active Duty.
  - Form must reflect that the Veteran entered the military service from Texas, or Home of Record at the time of entry is Texas. If none of these conditions is met, Veteran must provide proof that he/she would have qualified for resident tuition at the time of entry.
- Served more than 180 days of federal military services – Excluding Basic Training & Received an Honorable Discharge or General Discharge under Honorable Conditions. If reservist, DD214 must show veteran was called to active duty by a branch of the US Armed Forces and served at least 181 days on active duty.
- Student’s VA Certificate of Eligibility reflecting GI Bill Benefits are now exhausted or below 100% benefit level (not required if Veteran’s DD Form 214 has a separation date prior to September 10, 2001 or after September 10, 2001 but prior to August 1, 2009).
- Birth Certificate, Adoption Documentation, or IRS issued Tax Transcript from current or previous year indicating dependency of child, and identification of designee if applicable. To retrieve a tax transcript, visit: http://www.irs.gov/Individuals/Get-Transcript
- Death Certificate for deceased Veteran
- Valid Texas Driver’s License or Identification card.
- Veteran’s Proof of Texas Residency such as valid Texas ID or Texas Driver License
- Print Hazlewood Online Database Registration for Veteran
- Print Hazlewood Online Database Registration for Student. If another sibling has used hours, must also provide database for him/her
- Student’s proof of Selective Service registration (not required for females) or proof that you are exempt. Retrieve proof of registration at: http://www.sss.gov
- If concurrently enrolled at another school, veteran must provide completed "Request for Record of Credit Hours" Form

### Required for Spouse or Child –Death or Disability (other than Legacy):

- Complete the **Hazlewood Application** -- indicate all the terms in the academic year (fall->summer) you are requesting the exemption for.
- Letter from VA indicating the Veteran’s death was service-related or DD 1300 Report of Casualty if the Veteran is deceased or VA Rating Decision Letter if the Veteran is totally and permanently disabled or meets the eligibility requirements for individual employability
- DD 214 Certificate of Release or Discharge from Active Duty or DD 215, Correction to DD 214 Certificate of Release or Discharge from Active Duty.
  - Form must reflect that the Veteran entered the military service from Texas, or Home of Record at the time of entry is Texas. If none of these conditions is met, Veteran must provide proof that he/she would have qualified for resident tuition at the time of entry.
  - Served more than 180 days of federal military services – Excluding Basic Training & Received an Honorable Discharge or General Discharge under Honorable Conditions. If reservist, DD214 must show veteran was called to active duty by a branch of the US Armed Forces and served at least 181 days on active duty.
- Student’s VA Certificate of Eligibility reflecting GI Bill Benefits are now exhausted or below 100% benefit level (not required if Veteran’s DD Form 214 has a separation date prior to September 10, 2001 or after September 10, 2001 but prior to August 1, 2009).
- Birth Certificate, Marriage Certificate, or Adoption Documentation, or IRS issued Tax Transcript from current or previous year indicating dependency of child, and identification of designee if applicable. To retrieve a tax transcript, visit: http://www.irs.gov/Individuals/Get-Transcript
- Valid Texas Driver’s License or Identification card.
- Print Hazlewood Online Database Registration for Student
- Student’s proof of Selective Service registration (not required for females) or proof that you are exempt. Retrieve proof of registration at: http://www.sss.gov
- If concurrently enrolled at another school, veteran must provide completed "Request for Record of Credit Hours" Form