ENROLLMENT VERIFICATION REQUEST

- Students are responsible for providing postage for enrollment verifications.

- We can only verify the current semester or past semesters. The current semester can only be verified after the Census Day. Please see your school’s academic calendar for this date.

- Enrollment Verifications will be ready after 10 a.m. the business day following the original request day. Verifications not obtained from the Registrar’s Office within 90 days of the date of order will be securely purged; a new request for Enrollment Verification will have to be made.

Name: ________________________________  HSC ID #: __________________

Program/Level: ____________________________

Semester(s) to be verified: ______________________________

Comments: ________________________________

Signature: ____________________________  Date: ________________

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PICK UP _______  SEND TO BOX # _______  STAMPED ENVELOPE ATTACHED _______

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