Minutes to the SGA meeting – April 5

05:43 PM Motion to Pass Last Meeting’s Minutes
- Motion made by Rep. Jiye Moon
- Seconded by Rep. Rachelle Zaerversnik

5:44 PM Fall Upgrade to Campus Solutions
*Mr. Jack Frost (MBA, PMP), Change Management Analyst – Transition Solutions, Project Portfolio Management & Delivery*

- Here to talk about the student portal. Going to do an upgrade later this year. Bringing you awareness, so you can take the information back to your constituents and peers to give them a heads up.
- We will have a number of communications coming out to you throughout August-September. Mid-October will be the implementation for the upgrade, so that the communications you will see will have how you’re impacted, what it means, and possibly see what the screens will look like.
- Overall project objectives: mobile friendly upgrade. Looking to get feedback on how to access what devices using and just your overall experience.
- We will be implementing a new look and feel that is user friendly, especially on mobile devices. Have some new interfaces instead of multiple pulldown tabs. We will have activity guides and you will be able to see progression of tasks. We will have e-forms.
- Asking for volunteers for focus groups to figure out what’s important, pain points, to get a feel of how to communicate to you about those changes. Would like to get user experience feedback from you all. Looking for ideas for what to call the student portal.
  - Treasurer Lauren Parten: should go with myUTHealth.
- Sending out an email to all with a 2-3 question survey that can be forwarded to constituents. Aiming to recruit volunteers for focus groups in the next week and a follow up focus group around July –August for more specific details of the upgrade.
- We will get back about to you about preferred browsers.
  - Rep. Evan Lucas: We currently do scholarship stuff on there. Would this be a supplement for registration or replacement?
  - Dr. Jacqueline Mok: Upgrading will affect things like scholarship, financial aid, registration, which currently needs a better backbone in order to be more mobile friendly. Your feedback will be very useful, especially around April-September. Students who won’t be graduating, when registering in October will see the new look and feel. How to find what you need would be on the myUTHealth page like e-forms. Trying to get rid of paper process, late add/drop form for example. E-forms know who you are. Makes sure you get registered for the right class.
- Your feedback is important and critical. We want to make sure no one is left in the dark. As soon as I get names of volunteers for the focus group, a 1hr session will be held to see what trainings and aid are needed, as well as to receive current feedback.
5:57 PM Orientation of new members & reminder of responsibilities

SGA President Mr. Farhan Ahmad

- SGA has a website (https://students.uthscsa.edu/studentlife/2013/03/sga) & the constitution is on there, as well as roles and responsibilities, names of reps and the exec board, details of what we do, minute, appropriations, and funding.
- SGA representatives have requirements: Attend all monthly meetings, volunteer at least once per semester, and serve on at least one committee. If you need to miss a meeting, give us a heads up and find a replacement.
- Have 3 Committees: Community Service, Appropriations, Special Events
- We have a list of contacts for addressing concerns to the respective parties via a previous email we sent out and in our Facebook group.

6:03 PM Exec Updates

Ms. Samantha Yee, Ms. Lauren Parten, Mr. Mustafa Mithaiwala, Mr. Farhan Ahmad

Treasurer Lauren Parten: Plan to have FAQS page on website. E.g. What does SGA do? How do you become a rep? If you have any complaints that you receive every month, let us know and we’ll add it to our website.

- Rep. Gretel Sanchez: Lost and found bin is still an issue.
President Farhan Ahmad: Contact director of libraries. Cc us on the email.
- Le’Keisha Johnson (Student Life): We are in contact with the Chief Information Officer.
President Farhan Ahmad: We are aware wifi is an ongoing issue. Plan to have meeting sometime this month.
Vice-President Mustafa Mithaiwala: We want to do something to benefit the students, increase participation, and reward people to benefit students. Whoever attends, i.e. Chili Cook Off, gets a raffle number and those with a student ID will get entered into a raffle. Can win coupons for Lancer (food on campus), Zone 2 parking pass for a year, professional headshot, etc. We are trying to compile a list and figure out how to get this in order. By chili cook off, we plan to get this going. If you have any ideas, please let us know and we can incorporate it.
- Treasurer Lauren Parten: Starbucks coupon… chili cook-off has least attendance. Try to reward students as well for working hard.
- Rep. Jiye Moon: What if you already have a zone 2 parking pass?
- Rep. Chandler Kuhlman: August is when you would’ve already bought parking pass. September is chili cook-off.
Vice-President Mustafa Mithaiwala: Should be reimbursed.
- Rep. Isaac Maldonaldo: Bookstore
President Farhan Ahmad: Gold’s Gym weekend parking access. The swiping system should be up soon, if it’s not already up. Now, addressing how microwaves are not being maintained, missing plates… what would be a good way to keep them maintained? Ideas included: housekeeping as their routine…
- Le’Keisha Johnson (Student Life): Meeting with them tomorrow.
• Rep Wendy Arellano: At the dental clinic, microwaves with splash guards not as bad as the microwaves here on this campus.
President Farhan Ahmad: Will keep microwaves dispersed in ALTC.
Secretary Samantha Yee: Awards Night is Thursday, April 26th at 6pm. SGA Reps volunteering and volunteers show up at 5pm to help set up. Event starts at 6pm.
  • President Farhan Ahmad: Is Awards Night accessible to everyone on campus?
  • Bridgedette Ynman (Student Life): Yes. The event is open to everyone.
  • President Farhan Ahmad: Award winners are selected within the school or SGA within some way, shape or form. Please show up.

6:16 State of Affairs

• Rep. Lillian Keith: Café area outlets don’t work in the dental clinic.
  • President Farhan Ahmad: Cc us or anybody on e-board.
• Rep. Destiny Chavez-Levey: No printers in ATLC.
  • Dr. Jacqueline Mok: 1st floor? I will check.
  • Rep. Latosha Kelley: It is down there, but not sure how students are given access. There is a physical printer down there.
  • Vice-President Mustafa Mithaiwala: If printers are not in the library, students don’t have access.
• Rep. Latosha Kelley: Schedule for food places on campus? Needed a pick me up. Is there a set work schedule? Extend hours to 4pm? Ended up grabbing a cup of coffee at University Hospital. Extend to 5pm?
  • Rep. Emily Henkel: On their website, it says hours of operation closing at varied times.
  • Rep. Destiny Chavez-Levey: If they close at 3pm, they usually start packing up at 2pm.
  • Rep. Evan Lucas: They will only stay open if there’s business. Currently working on getting hot food in the library.
  • Dr. Jacqueline Mok: Let me just follow up.
  • Vice-President Mustafa Mithaiwala: We can talk with the Chief Information Officer when we have our meeting…
  • Le’Keisha Johnson (Student Life): Talk to your school.
• Rep. Claire Adian: Traffic around school because of construction. Dicey to walk around in the morning to walk to Methodist. Floyd Curl and Louis Pasteur intersection.
  • President Farhan Ahmad: Contact Chief Parks
• Rep. Daniel Chitty: Where are we with coffee and snack machines in the library?
  o President Farhan Ahmad: Already put in treadmills and bikes in the library.
  o Rep. Roma Kaul: Mr. Owen Ellard looking for funding for water line.
  o Le’Keisha Johnson: Funding gets released for the fall if approved.
• Rep. Daniel Chitty: Please sign up for the leadership retreat.
• Rep. Roma Kaul: Thanks everyone for all your help at Burger Burn.
  o Le’Keisha Johnson (Student Life): Report to IMS. Will send out information in an email to you.
• Rep. Jiye Moon: UT Health senior dental students take their regional licensure examination (WREB) at the end of the spring semester. Need those with qualifying cavities or gum health. If interested, go to school dental website to see if they qualify for testing.
  o Vice-President Mustafa Mithaiwala: Can you send out the link?
• Rep. Dioscar Delgado: Following up with reserved spots with faded paint. Working on repainting the reserved spots.
• Rep. Chandler Kuhlman: Construction, loud noises. Can we get updates on estimated dates of construction being finished? Want more updates about this situation because it’s exam time.
  o Treasurer Lauren Parten: Is the sidewalk part of our school?
  o Le’Keisha Johnson (Student Life): No.
  o Dr. Jacqueline Mok: Contact operations and facilities for renovations on Dental School. Contact Mr. Michael Black, who is Senior Executive Vice President and Chief Operating Officer, and Mr. James Kazen (Executive Vice President for Facility Planning and Operations).
  o President Farhan Ahmad: Will update spreadsheet and I’ll email.

6:42 PM Break into committees

6:56 PM Adjourn meeting

• Motion made by Rep. Latosha Kelley
• Seconded by Rep. Jaylon Fane

Meeting closed